



Notice of Your Right to Confidentiality

Safety is a priority of our program. To respect your privacy and help support your safety and right to make your own decisions, we will make every effort to keep what you tell us confidential. The confidential information you share with us is stored in a secure database and protected hard copy files.

Confidential information includes:

- any written or spoken communication between a person seeking/receiving services and any program staff, volunteer, or board member;
- any records or written information identifying a person to whom services are provided; and,
- any information about services provided to an individual.

We will not disclose anything about you without your permission, unless a legal exception exists as follows:

- Actual or suspected abuse or neglect of a child or vulnerable adult;
- Imminent threat of harm to self or others;
- Following a court order; or,
- When given written permission by you, the program participant to release information.

It is your choice to decide what information you share about yourself and you may change your mind and withdraw the release at any time. You do not have to give permission or sign a release of information in order to receive services. It is completely your decision.

You may find it helpful for us to share specific and limited information with other agencies and programs. You can choose to give permission so that we can release this information about you. If you decide that we can share your information, this will be done by signing a Release of Confidential Information form. However, we will still protect your privacy and confidentiality to the best of our ability. Please note that if you sign a release of information you do not give up your right to have the released information protected under other laws or rules.

***If you have any other questions about your rights as a victim,
please contact WRAP at 800-273-8712.***